



Job Description

POST:	Lunchtime Supervisor
RESPONSIBLE TO:	The Principal, under the day-to-day management and leadership of the Senior Catering Supervisor
RESPONSIBLE FOR:	N/A
GRADE:	SP1
KEY RELATIONSHIPS:	Academy Leadership Team; relevant teaching and support staff; other Oasis Academies and Oasis Community Learning central staff.
LOCATION:	Oasis Academy: Wintringham
WORKING PATTERN:	Monday to Friday
JOB PURPOSE:	To ensure that food is served to students at break and lunch times within the Academy to deliver a high quality customer focused service and to carry out any reasonable duties required

DISCLOSURE LEVEL: Enhanced

RESPONSIBILITIES:

Support the Academy's catering environment: cleanliness, tidiness, display, furniture & equipment within the catering area.

Support the supervision of students in the catering area, using appropriate techniques and skills to restore a safe and calm atmosphere conducive to learning and ensure the safety and wellbeing of pupils, staff and visitors.

Support student behaviour in the spirit of the Oasis ethos; For serious issues, where appropriate, advise children and young people of their responsibilities and the possible consequences of their actions. Engage immediate assistance from qualified colleagues and supports them to restore a safe and calm atmosphere conducive to learning and ensure the safety and wellbeing of pupils, staff and visitors.

For very serious incidents engage immediate assistance from senior colleagues or in extreme cases to provide an appropriate response to restore a safe and calm atmosphere conducive to learning and ensure the safety and wellbeing of pupils, staff and visitors.

Support the sense of respect for the eating experience from students to contribute to the promotion of healthy lifestyles.

Treat students with respect and to eliminate unlawful, direct and indirect discrimination and promote equality of opportunity, and that no student receives less favourable treatment on grounds of ethnic origin, colour, disability, creed, nationality, race, religion, culture, age, gender, gender recognition or sexual orientation, and to value, celebrate and learn from the cultural diversity of its students

All Job Descriptions subject to review

Embody the Oasis ethos and the values which flow from it on a day to day basis model inclusion and compassion throughout all the aspects of the life and culture of the Academy community.

Work within the guidelines of the Academy policies and procedures, and to carry out such other duties as may reasonably be assigned by the Midday Supervisor.

Participation and involvement in whole staff activities e.g. compulsory enrichment activities, academy reading experience etc.

Must have the ability to act on own initiative, and to respond to any incidents, and take the necessary action as appropriate.

To be able to work independently, but also to work effectively as part of a team, ensuring that relevant timescales are met.

To be willing to participate in training, and to attend appropriate professional development training as required by both the role, and the Principal.

To participate in performance management reviews at timely intervals.

The person undertaking this role is expected to work within the policies, ethos and aims of the Academy and to carry out such other duties as may reasonably be assigned by the Principal. The post holder will be expected to have an agreed flexible working pattern to ensure that all relevant functions are fulfilled through direct dialogue with employees, contractors and community members.

The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.

CATERING ASSISTANT

Person Specification



Our Purpose

Oasis Academies exist to provide a rich and balanced educational environment which caters for the whole person - academically, vocationally, socially, morally, spiritually, physically, emotionally and environmentally. Our task is to serve our students as well as to provide a learning hub for the entire community. In this way we will raise aspirations, unlock potential and work to achieve excellence through encouraging a 'can do' culture which nurtures confident and competent people.

Oasis Community Learning Ethos

Our ethos is an expression of our character - it is a statement of who we are and therefore the lens through which we assess all we do. Our work is motivated and inspired by the life, message and example of Christ, which shapes and guides every aspect of each of our schools. This is foundational to our belief that all people are created and loved by God as equal and unique beings, and to our commitment to model inclusion and compassion throughout all the aspects of the life and culture of each Academy community.

For further information, please refer to the Oasis Community Learning Purpose, Ethos and Values document which accompanies this job description.

	Essential	Desirable
Qualifications		<ul style="list-style-type: none"> To hold a relevant hygiene Certificate, to have a detailed understanding relevant Regulations and guidelines related to Food Hygiene, Health and Safety (including COSHH and fire awareness), HACCP, Lifting and Handling. This will involve having current certification
Experience, Skills and knowledge	<ul style="list-style-type: none"> Ability to support and develop a range of customer focused catering facilities Good negotiation and communication skills. 	Awareness of: <ul style="list-style-type: none"> Healthy lifestyle options Fire Safety Good understanding of Healthy eating options and specialist dietary needs in line with current government policy and council initiatives Basic Literacy and Numeracy skills Use of appropriate cleaning materials and equipment Knowledge of every child matters

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<p>Personal Qualities</p>	<ul style="list-style-type: none">• Supports the Academies aims and objectives and the promotion of inclusive and comprehensive education, including links with other schools and the wider community• Commitment to safeguarding and promoting the welfare of children and young people• Willingness to undergo appropriate checks, including enhanced DBS checks• Motivation to work with children and young people• Ability to form and maintain appropriate relationships and personal boundaries with children and young people• Emotional resilience in working with challenging behaviours and attitudes to use of authority and maintaining discipline• Have a willingness to demonstrate commitment to the values and behaviours which flow from the Oasis ethos	
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