

# Job Description

<b>POST:</b>	Curriculum Leader – Mathematics
<b>RESPONSIBLE TO:</b>	Principal, under the day-to-day management and leadership of the Assistant Principal.
<b>GRADE:</b>	MPS / UPS + TLR1A
<b>KEY RELATIONSHIPS:</b>	Academy Leadership Team; relevant teaching and support staff; LA representatives; partner professionals; parents; local community; other Oasis Academies and Oasis Community Learning central staff.
<b>LOCATION:</b>	Oasis Academy Lord's Hill
<b>WORKING PATTERN:</b>	Full-time and as described in the School Teachers' Pay and Conditions Document.

## JOB PURPOSE:

All leaders in the Academy share in devising strategies for raising standards and fulfilling the Academy vision of 'Excellence by all, for all'.

The delivery of high-quality curriculum provision typified by effective teaching and learning within the curriculum area of Maths, ensuring strong rates of progress and exceptional levels of engagement. In addition to carrying out the professional duties of a qualified teacher in accordance with School Teachers Pay and Conditions document, the post holder, in consultation with their line manager and the Principal, shall take responsibility for:

## RESPONSIBILITIES:

### Strategic Direction and Development of Maths

- ❑ Establishing and maintaining policies and practices which promote high achievement through effective teaching and learning.
- ❑ Creating an environment where students and staff develop and maintain positive attitudes towards teaching and learning.
- ❑ Using data effectively to monitor and evaluate student progress; planning and implementing effective intervention to support all students to achieve highly.
- ❑ Analysing national, local and Academy data, research and inspection findings to inform curriculum area policies and practices, expectations and teaching methodologies and to report regularly to the Principal/Academy Council on progress and plans.
- ❑ Contributing to the Academy Development Plan and establishing an effective subject SEF to meet Academy strategic priorities.

### Curriculum, Teaching and Learning of Maths

- ❑ To develop teaching and learning in Maths, to secure the aspiration that teaching is never less than good every lesson, every day.
- ❑ To be fully involved in the monitoring, development and evaluation of teaching and learning across the Academy, to include conducting lesson observations, giving developmental feedback, coaching, work reviews and student interviews.

- ❑ To provide and oversee developmental support of departmental training needs.
- ❑ Ensure that appropriate, challenging and differentiated long term plans and medium term plans (schemes of learning) are in place for all teaching groups and related courses delivered in English.
- ❑ Ensuring effective development of students' literacy, and ICT skills within Maths.
- ❑ Contributing to the teaching of citizenship.
- ❑ Developing the curriculum to meet the needs of all students; introducing, planning and implementing a curriculum in all years that meets the rigour of new GCSE specifications
- ❑ Map progress of students regularly against prior attainment and local and national norms and identify students at risk of underachieving.
- ❑ Creating an exceptional extra-curricular provision that extends beyond the school day.

### **Leading and Managing the Staff who teach Maths**

- ❑ Line managing all members of the Maths team and providing effective support, challenge, information and professional development for all staff within the subject area as necessary.
- ❑ Establishing clear expectations and high standards of professionalism and collaboration across the subject.
- ❑ Taking an active role as a Team Leader within the Academy's Performance Management policy to develop the professional effectiveness of colleagues.
- ❑ Providing structured support and assessment for NQT and ITT trainees to enable them to meet the relevant professional standards.
- ❑ Working in collaboration with the SENCO, SEN staff and Year Leaders to ensure that Individual Education Plans and Pastoral Support Plans are used to set subject specific targets, as required.

### **Efficient and Effective Deployment of Staff and Resources within the Maths Team**

- ❑ Using appropriate resources, in consultation with the Principal, for effective, efficient and safe teaching and learning within the subject area; accommodation, staff, time, courses, development opportunities, ICT equipment.
- ❑ Creating an effective and stimulating learning environment for teaching and learning.
- ❑ Deploying accommodation to effectively meet the teaching and learning needs of the subject.
- ❑ Ensuring a safe working and learning environment through application of appropriate risk assessments.

### **Teaching Commitment**

- ❑ The post holder will be expected to teach in line with the Academy's generic teacher's job specification. Designated non-contact time for leadership and management responsibilities will be made available.

The person undertaking this role is expected to work within the policies, ethos and aims of the Academy and to carry out such other duties as may reasonably be assigned by the Principal. The post holder will be expected to have an agreed flexible working pattern to ensure that all relevant functions, including extra-curricular activities, are fulfilled through direct dialogue with employees, contractors and community members.

**Oasis Community Learning is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.**

**All staff take an active role in the Academy's care and guidance of students and may be expected to fulfil the role of form tutor.**



**The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.**

**The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed. All job descriptions are subject to review.**

# Curriculum Leader Mathematics Person Specification

## Our Purpose

Oasis Academies exist to provide a rich and balanced educational environment which caters for the whole person - academically, vocationally, socially, morally, spiritually, physically, emotionally and environmentally. Our task is to serve our students as well as to provide a learning hub for the entire community. In this way we will raise aspirations, unlock potential and work to achieve excellence through encouraging a 'can do' culture which nurtures confident and competent people.

## Oasis Community Learning Ethos

Our ethos is an expression of our character - it is a statement of who we are and therefore the lens through which we assess all we do. Our work is motivated and inspired by the life, message and example of Christ, which shapes and guides every aspect of each of our schools. This is foundational to our belief that all people are created and loved by God as equal and unique beings, and to our commitment to model inclusion and compassion throughout all the aspects of the life and culture of each Academy community.

For further information, please refer to the Oasis Community Learning Purpose, Ethos and Values document which accompanies this job description.

	Essential	Desirable
<b>Qualifications</b>	QTS. A suitable degree.	Masters Degree.
<b>Professional Development</b>	Evidence of a commitment to own professional development.	Recent relevant in-service training in Maths Management and Leadership.
<b>Experience, Knowledge &amp; Skills</b>	<p>A keen interest in developing the teaching of Mathematics</p> <p>Evidence of high achievement in teaching across key stages.</p> <p>The development of schemes of learning across key stages.</p> <p>Working effectively as a form tutor.</p> <p>Use of assessment and attainment information to improve practice and raise standards.</p> <p>Use of strategies to promote good student relationships and high attainment in an inclusive environment.</p> <p>Vision for the teaching of English.</p>	<p>Professional development mentoring of colleagues.</p> <p>Currently holding a position of responsibility.</p> <p>Experience of leading and development within a team.</p> <p>Development of partnerships with other schools, business and the community.</p> <p>An understanding of education within an inner-city environment.</p> <p>An understanding of emotional developments to support learning and teaching.</p> <p>An understanding of post-16 Maths curriculum.</p>

**Commitments**

Excellent communication and presentation skills.  
 Competent user of ICT.  
 Competent co-ordinator and motivator.  
 Ability to plan and resource effective interventions to meet curricular objectives.

Ability to use and promote a wide range of teaching methodologies.

Actively supports the Academy's aims.  
 Commitment to ITT.  
 Active participation in Academy developments.  
 To leading extra-curricular activities/ educational visits / out-of-hours learning.  
 Develop innovative curriculum development and partnership with other schools and the wider community including business and industry links.  
 Commitment to safeguarding and promoting the welfare of children and young people.  
 Willingness to undergo appropriate checks, including enhanced DBS checks.  
 Motivation to work with children and young people.  
 Ability to form and maintain appropriate relationships and personal boundaries with children and young people.  
 Emotional resilience in working with challenging behaviours and attitudes to use of authority and maintaining discipline.  
 Have a willingness to demonstrate commitment to the values and behaviours which flow from the Oasis ethos.

Commitment to the value and promotion of vocational and work related learning.