



Job Description

POST:	Curriculum Leader – Modern Foreign Languages
RESPONSIBLE TO:	The Principal under the day-to-day management and leadership of the Head of School
SALARY:	MPS/UPS plus TLR 2A
LOCATION:	Oasis Academy Lord's Hill
WORKING PATTERN:	Full time in accordance with the STPC
DISCLOSURE LEVEL:	Enhanced

KEY RESPONSIBILITIES: To ensure high quality curriculum provision and effective teaching and learning within the curriculum area of MFL. In addition to carrying out the professional duties of a qualified teacher in accordance with the STPC document, the post holder, in consultation with their line manager and the Principal shall take responsibility for:

Strategic Direction and Development of MFL

- Establishing and maintaining policies and practices which promote high achievement through effective teaching and learning
- Creating an environment where students and staff develop and maintain positive attitudes towards teaching and learning of MFL
- Using data effectively to monitor and evaluate student progress; planning and implementing effective intervention to support all students to achieve highly
- Analysing national, local and Academy data, research and inspection findings to inform curriculum area policies and practices, expectations and teaching methodologies and to report regularly to the Principal and Head of School on progress and plans
- Contributing to the Academy Improvement Plan and establishing an effective subject Improvement Planning Cycle to meet Academy strategic priorities

Teaching and Learning of MFL

- Ensuring language teachers are passionate in their delivery of MFL and act as an advocate for language learning in our diverse community with over one third of students speaking another language
- Securing and sustaining effective teaching of the subject through structured monitoring and evaluation of all aspects of teaching and learning and active participation in the Academy's monitoring, evaluation and review (MER) cycle through lesson observations, feedback to teaching staff, work sampling, student interviews and written reports to the Principal and Leadership Team as necessary
- Ensuring the curriculum is localized to each year group and each class and meets the needs of all learners
- Ensuring effective development of students' literacy, numeracy and ICT skills within the subject
- Contributing to the teaching of Citizenship, Enterprise Education and Work Related Learning within the subject area (SMSC)
- Developing the curriculum to meet the needs of all students; introducing, planning and implementing new courses of study to meet 14-19 curriculum initiatives and KS3 developments
- Mapping progress of students regularly against prior attainment and local and national norms

and identify students at risk of underachieving



Leading and Managing the Staff who teach MFL

- Line managing all members of the MFL team and providing effective support, challenge, information and professional development for all staff within the subject area as necessary
- Establishing clear expectations and high standards of professionalism and collaboration across the subject
- Taking an active role as a Team Leader within the Academy's performance management policy to develop the professional effectiveness of colleagues
- Providing structured support and assessment for PGCE, NQT and ITT trainees to enable them to meet the relevant professional standards
- Working in collaboration with the SENCO, SEN staff and Pastoral Leaders to ensure that Individual Education Plans and Pastoral Support Plans are used to set subject specific targets, as required.

Efficient and Effective Deployment of Staff and Resources within the MFL Team

- Using appropriate resources, in consultation with the Principal, for effective, efficient and safe teaching and learning within the subject area; accommodation, staff, time, courses, development opportunities, ICT equipment
- Promote extra curriculum opportunities for MFL including trips and visits, clubs, European day of languages, language spelling bee etc.
- Creating an effective and stimulating learning environment for teaching and learning
- Deploying accommodation to effectively meet the teaching and learning needs of the subject
- Ensuring a safe working and learning environment through application of appropriate risk assessments

Teaching Commitment

- The post holder will be expected to teach in line with the Academy's generic teacher's job specification. Designated non-contact time for leadership and management responsibilities will be made available

Safeguarding children and young people

Oasis Community Learning is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including an enhanced DBS check.

The person undertaking this role is expected to work within the policies, ethos and aims of the Academy and to carry out such other duties as may reasonably be assigned by the Principal. The post-holder will be expected to have an agreed flexible working pattern to ensure that all relevant functions are fulfilled through direct dialogue with employees, contractors and community members.

All teachers take an active role in the Academy's pastoral care of students and the post holder may be expected to fulfill the role of form tutor.

The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.

The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.

Person Specification

Curriculum Leader MFL

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Qualified Teacher Status • A degree in French or related degree 	<ul style="list-style-type: none"> • Masters Degree • Ability to offer another language e.g. Spanish
Professional Development	<ul style="list-style-type: none"> • Evidence of a commitment to own professional development 	<ul style="list-style-type: none"> • Recent relevant CPD in MFL
Experience	<ul style="list-style-type: none"> • A keen interest in developing the teaching of MFL • Evidence of high achievement in teaching across the Key Stages • The development of a curriculum across the Key Stages 	<ul style="list-style-type: none"> • Professional development/ mentoring of colleagues • Currently holding a significant position of responsibility • Experience of leading a development within a team • Development of partnerships with other schools, business and the community
Knowledge	<ul style="list-style-type: none"> • Use of assessment and attainment information to improve practice and raise standards • Secure knowledge of Programmes of Study for MFL at KS3/4, with understanding of current changes to KS4 including the new GCSE specification for current Y9 students • An understanding of Health and Safety regulations affecting the curriculum area 	<ul style="list-style-type: none"> • An understanding of KS2 and/or post 16 MFL
Skills	<ul style="list-style-type: none"> • An enthusiastic and effective leader. • Excellent communication and presentation skills • Competent user of ICT • Ability to plan and resource effective interventions to meet curricular objectives 	<ul style="list-style-type: none"> • Ability to act as a trip leader to target-language countries
Personal Qualities	<ul style="list-style-type: none"> • Passion for teaching MFL-this is essential! • Good health and attendance record • Sense of humour and a positive outlook on life • Ability to work under pressure and determination to succeed 	

